



Guide to Registration and Professional Liability Insurance for Locum Midwives

Registration with the College of Midwives of Ontario (CMO)

1. **If you are already registered with the CMO**, you do not need to do anything extra for the locum program
2. **If you are not currently registered with the CMO**, and you plan to work only through the locum program
 - a. You should apply for registration with the CMO immediately and include a note with your application stating that you will be working with the locum program and that your start date and location(s) are pending
 - b. The CMO will process the applications as far as possible, including proceeding with any registration panels necessary, notifying you of any needed updates to your certifications, etc., and will hold the application until notice is received that you have a locum position
 - c. Once you have a position, notify the College, pay your fees or arrange to pay, and if your application is complete, your registration will be activated.
3. **If you are registered as inactive**
 - a. You do not need to do anything in advance for the locum program
 - b. Once you have a locum position, notify the College and your registration status will be changed to active status provided all your certifications are up to date

Professional Liability Insurance and AOM membership

1. **If you are already insured**, you do not need to do anything extra for the locum program. However, when you are going on a locum placement you should advise the AOM of the dates and the name of the practice where you will be practicing, so that we can forward this information to HIROC
2. **If you are not insured and you plan to work only through the locum program**
 - a. At the same time that you apply to the College, you must complete an AOM voting member application and a HIROC application for professional liability insurance.

- b. When the AOM is notified that your College application is complete and a locum is available, insurance will be arranged. Insurance can usually be arranged within the same day
- c. As a midwife in the locum program, you will pay AOM member fees at the inactive rate from the time you are re-registered with the College. For any portion of a month in which you are placed in a locum your fees will be topped up to the active AOM rate (to be determined at the end of the year)

If you have any questions, please contact Diana MacNab, Manager, Membership Services, at diana.macnab@aom.on.ca, 1-866-416-425-9974 ext. 2232 (toll-free in Ontario) or 416-425-9974 ext. 2232.